

**ALTUS MUNICIPAL AUTHORITY MEETING
MINUTES
DECEMBER 1, 2015**

Invocation - Liz Moon - Life Services at Pathways

Pledge of Allegiance

1. CALL TO ORDER

The Altus Municipal Authority of the City of Altus, Jackson County met in regular session Tuesday, December 1, 2015 at 6:31 p.m. in the Council Chambers of City Hall. Notice of the Agenda was duly filed and posted in the office of the City Clerk, November 30, 2015 at 8:52 a.m.

Vice Chairman, Rick Henry, called the meeting to order.

2. ROLL CALL

Members Present: Rick Henry, Doyle Jencks, Chris Riffle, Kevin McAuliffe, Jason Winters, Dwayne Martin, Perry Shelton, Jon Kidwell

Absent: Jack Smiley

Others Present: David Fuqua, Matt Wojnowski, Jan Neufeld, Catherine Coke, Debbie Davis, Johnny Barron, Linda Walker, Ken Pike, Sharon Sutton, Tracy Sullivan, Kyle Davis, Angie & Dennis Murphy, Lloyd Colston, Mike Villareal, Freddy Perez, Tim Murphy and other public.

3. CONSENT AGENDA

A. APPROVE MINUTES FOR THE ALTUS MUNICIPAL AUTHORITY MEETING ON DECEMBER 1, 2015.

B. RECEIVE AND ACKNOWLEDGE RECEIPT OF CLAIMS LIST

C. BUDGET AMENDMENT IN THE AMOUNT OF \$2,000 RECOGNIZING RECEIPT OF LOAN PROCEEDS AND APPROPRIATING IT TO PURCHASE IPADS FOR TRUSTEES OF THE MUNICIPAL AUTHORITY.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Perry Shelton, Councilman
SECONDER:	Jon Kidwell, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

Minutes Acceptance: Minutes of Dec 1, 2015 6:30 PM (Consent Agenda)

ALTUS MUNICIPAL AUTHORITY MINUTES
DECEMBER 1, 2015

PAGE 2

4. CONSIDER, DISCUSS AND VOTE TO EITHER APPROVE THE REGULAR MEETING DATES FOR THE ALTUS MUNICIPAL AUTHORITY FOR CALENDAR YEAR 2016, OR VOTE TO CHANGE SCHEDULED DATE(S) TO ALTERNATE DATE(S) AS RECOMMENDED BY THE TRUSTEES.

This item presented by Rick Henry, Vice-Chairman and Catherine Coke

All dates approved with the exception of March 15 and that meeting date was changed to March 22 because of Quail Breakfast and Spring Break.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jon Kidwell, Councilman
SECONDER:	Perry Shelton, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

5. CONSIDER, DISCUSS AND VOTE TO DECLARE SURPLUS AND AUTHORIZE SELLING OR OTHERWISE DISPOSING OF AMA OWNED MATERIALS AND EQUIPMENT.

This item presented by Jan Neufeld, CFO

An auction is planned to be held February 6, 2016 with Jason Herring as Auctioneer, selling surplus AMA materials and equipment.

Trustee Martin had no issue with the auctioneer that staff is recommending, but his issue was with the format of the RFP. He felt the RFP should be more ridged and clear.

RESULT:	APPROVED [7 TO 1]
MOVER:	Jon Kidwell, Councilman
SECONDER:	Kevin McAuliffe, Councilman
AYES:	Henry, Shelton, Jencks, Winters, Kidwell, McAuliffe, Riffle
NAYS:	Martin
ABSENT:	Smiley

6. RECEIVE UPDATED FINANCIAL REPORTS (FOR BOTH AMA AND CITY) FOR THE MONTH OF OCTOBER, 2015 FROM THE CHIEF FINANCIAL OFFICER.

Jan Neufeld, CFO, gave an updated Financial Report for the month of October, 2015.

RESULT:	NO ACTION
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7. CONSIDER, DISCUSS AND VOTE TO GIVE 30 DAYS WRITTEN NOTICE TO TERMINATE COLLECTION CONTRACT WITH AMERICAN MUNICIPAL SERVICES AND TO ENTER INTO CONTRACT FOR COLLECTIONS WITH THE LAW FIRM OF PERDUE BRANDON FIELDER COLLINS AND MOTT, LLP, AFTER THE TERMINATION OF THE CONTRACT.

Minutes Acceptance: Minutes of Dec 1, 2015 6:30 PM (Consent Agenda)

ALTUS MUNICIPAL AUTHORITY MINUTES
DECEMBER 1, 2015

PAGE 3

This item presented by Jan Neufeld and Tony Fidelie, a lawyer with the Law Firm

The vote was made to give a 30 day written notice to terminate the Collection Contract for the AMA and the City of Altus with American Municipal Services and to enter into a Contract for collections with the Law Firm of Perdue Brandon Fielder Collins and Mott, LLP. with the amended statement to include that termination can be had within the 30 days.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jon Kidwell, Councilman
SECONDER:	Dwayne E. Martin, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

8. REVIEW, DISCUSS AND POSSIBLE ACTION ON OTHER NEW BUSINESS, IF ANY, WHICH HAS ARISEN SINCE THE POSTING OF THE AGENDA AND WHICH COULD NOT HAVE BEEN REASONABLY FORESOON PRIOR TO POSTING OF THE AGENDA. (25 O.S.A. SECTION 3 -111 (9))

None

9. ADJOURN 7:11 P.M.

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